

Pandemic Protocols

Summary Sheet

Sickness: Individuals should not attend face-to-face classes or come on campus for any reason if they are sick, have tested positive for COVID-19, have one or more [COVID-19 symptoms](#), or known exposure to someone who has the virus. All individuals who have Covid-19 symptoms are required to complete a [Covid Reporting Form](#). Symptoms include:

- Fever or chills
- Severe Headache
- New Cough
- Sore throat
- Shortness of breath\ difficulty breathing
- Loss of taste or smell

Physical or “Social” Distancing: While the physical “social” distancing mandate is lifted, WCC encourages everyone to continue to practice social distancing where practical. To help ensure the health and safety of all faculty, staff, students, and visitors, WCC recommends the following physical distancing practices.

- Individuals who have not been vaccinated should consider trying to continue to maintain the six feet of social distance when feasible
- Everyone on campus is expected to maintain at least 2 feet of physical distance from others whenever possible

Face Coverings: Masks are required in the following situations:

- Masks must be worn inside all WCC buildings including main campus, Ashe campus, Alleghany Center, or other instructional location.
- Masks are strongly encouraged to be worn by anyone not fully vaccinated in **all** situations.
- Masks are required to be worn by all students, faculty, staff and visitors in student camps, prisons, medical/clinical facilities (including in Herring Hall).

Good Hygiene: Everyone is expected to practice good hygiene, including covering coughs and sneezes with a tissue or the inside of your elbow, not with your hands; not touching your face; handwashing for at least 20 seconds with soap and water; and using hand sanitizer.

You are expected to wash your hands:

- At the beginning and end of each class or work shift
- After using the restroom
- Before and after eating
- After blowing your nose, coughing or sneezing
- Hand sanitizer will be placed at the main entrance of each building.
- Please use the sanitizer every time you enter a building.

Quarantine, Contact Tracing, & Communication Protocol:

If someone tests positive for COVID-19 who is or has been on campus:

The Individual	Public Health Officials	WCC
<ul style="list-style-type: none"> Should complete the Covid Reporting Form If you have tested for covid, wait on test results before coming to campus Test positive with symptoms must self-quarantine for 10 days from the date of first symptoms Test positive with <u>no</u> symptoms must self-quarantine for 10 days from the date of test administered Must be symptom-free for 24 hours (without the use of fever-reducing medications) before returning to a WCC facility Must communicate with instructors or supervisor/Human Resources to inform of health-related absence Is not obligated to inform instructor or supervisor of diagnosis, although public health officials will confidentially inform WCC via contact tracing process 	<ul style="list-style-type: none"> Will gather contacts the individual has had in the previous 48 hours to conduct contact tracing (and reach out to them), which may include WCC employees and students Will not share the individual's name with the College unless given permission Will include the infected individual in the anonymous county report on number of infections 	<ul style="list-style-type: none"> When WCC receives COVID-19 Self-Screening Report or otherwise becomes aware, WCC will follow the protocol outlined in the bullets below Will maintain confidentiality of infected individual Will instruct individual not to enter WCC facilities, to leave campus Will gather individual's name, date of birth, address, and phone number for local public health officials to follow up Will close and conduct sanitation protocol for all classrooms or common areas the individual has been in, followed by a wait time aligned to CDC-approved sanitation products (typically less than 24 hrs) Will inform instructor or supervisor May suspend a class or temporarily close a facility, if needed and appropriate

If someone has one or more COVID-19 symptoms: new cough, fever or chills, sore throat, severe headache, loss of taste/smell, or shortness of breath/ difficulty breathing:

The Individual	Public Health Officials	WCC
<ul style="list-style-type: none"> Must leave and/or not enter WCC facilities Complete the Covid Reporting Form Must communicate with instructors or supervisor/Human Resources to inform of health-related absence <p><u>Option 1 (PCR Test)</u></p> <ul style="list-style-type: none"> Must self-quarantine. Between days 5-7 get a PCR Covid test. If negative, may return to campus on day 8 if improved symptoms and no fever for 24 hours (without use of fever-reducing medications) Required to submit the negative test result to Covid Tracker or Human Resources. 	<ul style="list-style-type: none"> If untested or tests negative, no role If tested and tests positive, follows above protocol 	<ul style="list-style-type: none"> Will maintain confidentiality of individual Will instruct individual to leave campus If symptomatic and vaccinated but untested: Will instruct individual to go/stay home, get tested between days 3-5, if negative, no fever for 3 days, and symptoms have improved, return to WCC on day 8

<p><u>Option 2 (Not Tested)</u></p> <ul style="list-style-type: none"> • Must self-quarantine for 14 days from the date of first symptoms, may return to campus on day 15 if improved symptoms and no fever for 24 hours (without use of fever-reducing medications) 		<ul style="list-style-type: none"> • If symptomatic and unvaccinated: Will instruct individual to go/stay home for 14 days from the date of first symptoms, get tested, and not return to WCC facilities until symptom-free for 24 hours (without use of fever-reducing medications)
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If a close contact* or direct exposure of a person who has tested positive for COVID-19:

The Individual	Public Health Officials	WCC
<ul style="list-style-type: none"> • Should complete the Covid Reporting Form • Must communicate with instructors or supervisor/Human Resources to inform of health-related absence <p><u>Vaccinated:</u></p> <ul style="list-style-type: none"> • No required quarantine unless symptoms develop. • Recommend getting tested 3-5 days after the date of exposure • Wear mask for 14 days from the date of exposure or until a negative test result <p><u>Unvaccinated:</u></p> <ul style="list-style-type: none"> • Must leave and/or not enter WCC facilities <p><u>4 options:</u></p> <p><u>Option 1: Unvaccinated with symptoms:</u></p> <ul style="list-style-type: none"> • Must self-quarantine. On day 5 after exposure, get a PCR test. If negative, symptoms improved, and no fever for 24 hours (without the use of fever-reducing medications), may return on day 8 • Required to submit the negative test result to Covid Tracker or Human Resources. <p><u>Option 2: Unvaccinated no symptoms, tested:</u></p> <ul style="list-style-type: none"> • Must self-quarantine. On day 5 after exposure, get a PCR test. If negative and still <u>no</u> symptoms, may return on day 8 • Required to submit the negative test result to Covid Tracker or Human Resources. 	<ul style="list-style-type: none"> • Will gather contacts the individual has had in the previous 48 hours to conduct contact tracing (and reach out to them), which may include WCC employees and students • Will not share the individual's name with the College unless given permission • Will include the infected individual in the anonymous county report on number of infections 	<ul style="list-style-type: none"> • When WCC receives COVID-19 Self-Screening Report or otherwise becomes aware, WCC will follow the protocol outlined in the bullets below • Will maintain confidentiality of infected individual • Will instruct individual not to enter WCC facilities, to leave campus • Will gather individual's name, date of birth, address, and phone number for local public health officials to follow up • Will close and conduct sanitation protocol for all classrooms or common areas the individual has been in, followed by a wait time aligned to CDC-approved sanitation products (typically less than 24 hrs) • Will inform instructor or supervisor • May suspend a class or temporarily close a facility, if needed and appropriate

<p><u>Option 3: Unvaccinated no symptoms, untested:</u></p> <ul style="list-style-type: none"> • Must self-quarantine. If no symptoms, may return on day 11 <p><u>Option 4: Unvaccinated symptoms, untested:</u></p> <ul style="list-style-type: none"> • Must self-quarantine for 14 days, may return on day 15 if symptoms have improved and no fever (without the use of fever-reducing medications) 		
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*For COVID-19, exposure refers to being within 6 feet of someone diagnosed with COVID-19 for 15 minutes or more.