

How to Access Aviso

Go to the Insider and choose the Aviso Icon



Training Agenda

- Introductions
- About Aviso
- A Holistic View of Students
- Becoming Part of the Solution
- Student View
- Q&A Session

How We Help With Student Retention

INSTITUTION

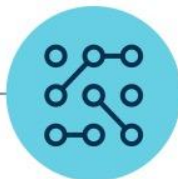
A V I S O E N T E R P R I S E

SUCCESSFUL STUDENTS



Data/Systems

SIS, LMS,
Financial Aid



Connect

Consolidate and
standardize data



Predict

Predict success,
identify risk



Engage

Prioritize student
outreach



Why Aviso?

- Aviso helps students get the help they need when they need it - before it is too late.
- Aviso will help faculty and staff get accurate holistic information in one place, so students don't have to retell their stories.
- Aviso will help us proactively connect with students

A Holistic View

- Student Records
- Online Activity
- Predictive Modeling
 - Course-Based and Persistence Models

Searching for Students

- Use the basic search feature in Aviso to find students easily
- The basic search feature allows for an Aviso user to search by:
 - Student ID
 - First Name
 - Last Name
 - Nickname
 - Email Address
 - User Name

**Click on the Students Tab. Find the Search Area.
Find Sally Student.**

Tabs in Aviso


Places to Get Information

Profile
Activity
Courses
Transcript
Test Scores
Finances
Applications
Programs
Analytics

Places to Take Action

Alerts
Notes
Tasks
Surveys
Meetings
Docs

Profile Tab



Olivia Student
Management and Leadership
824044816
(614) 707-9632 ✓

Persistence: Medium Risk 62%

Academic Plan

Profile Activity Alerts Notes Tasks Surveys Meetings Courses Transcript Test Scores Finances Applications Docs Programs

Details

Email alexander.leader@avisoretention.com	Campus Online
Birthdate May 8, 1979 (41)	Address home: 100 Main Street, Apt D, Columbus, OH, 43215
Program Management and Leadership (2017 Fall Semester)	Degree Bachelor of Science
Intent Bachelor's Degree	Cumulative GPA 2.9372
Major GPA 2.9231	Holds Bursar Hold
Student Type Business Transfer	Mobile (614) 707-9632 ✓ Verified SMS Default

Tags (6)

Automatically Assigned


Actively Enrolled **Actively Enrolled < 15 Credits**

Staff Assigned


First Generation **Columbus City Schools** **Women's Basketball** **Soccer Club**

People


Academic Advisor


 Brent Advisor
(415) 991-1927


Success Coach **Read Only**


 Cris Coach
(614) 876-9384

Followers (4)

 Ava Ambassador
(614) 382-9388
High School Liaison

 Joan Faculty
Instructor, Advocate

 Abigail Anderson
Instructor

 Vicky Wood
(612) 400-8654
Women's Basketball Coach

Links

Academic Catalog

Colleague Self-Service

Tags

- Allow the institution a way to organize students into subpopulations by variable characteristics for caseload management, communication or simply for organization.
- Can be used in the Advanced Search, Activity Feed, Messaging and Reporting features within Aviso.

Sample Tags at Wilkes

Academic Probation

Academic Suspension

Academic Warning

At Least One Online Class

CCP

CCP - Alleghany High School

CCP - Ashe County High School

CCP - East Wilkes High School

CCP - Homeschool - Wilkes

CCP - North Wilkes High School

CCP - West Wilkes High School

CCP - Wilkes Central High School

Dean's List

Disability Services

Early College - Ashe

Early College - Wilkes

ENG Co-Req Student

ENG Transition Student

Fully Online

Math Transition Student

PTK Eligible

Presidential Scholarship

President's List

SAGE

SAGE Fellows

Step Up Scholarship

Transfer Interest: ASU Aspire

Activity Tab

- Provides a time-stamped historical view of all the alerts, events, achievements and notes that have occurred with that particular student.
- Ability to filter and isolate information.

The screenshot displays a filter interface for the Activity Tab. At the top, there is a 'Select All' checkbox. Below this, the interface is organized into a grid of categories, each with a checked checkbox and a dropdown menu for filtering. The categories and their filter options are:

- Alerts**: Alert Types, Status
- Achievements**: Achievement Types
- Meetings**: Meeting With, Status
- Notes**: Note Types
- Surveys**: Surveys, Recipients, Status
- Tasks**: Status
- Resource Shared**
- Academic Plan**
- Courses**
- Attendance**
- Comments, Followings, Success Team Assignments, Orientation Completions**

Courses

[Message](#) [Note](#) [Unfollow](#) [Alert](#) [Excused Absence](#) [Share Resource](#)



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[Profile](#) [Activity](#) [Alerts](#) [Notes](#) [Tasks](#) [Surveys](#) [Meetings](#) [Courses](#) [Transcript](#) [Test Scores](#) [Finances](#) [Applications](#) [Docs](#) [Programs](#)

2020 Summer Semester - Registered

BUS1150A 01

Statistics

88%

[Details](#)

[Attendance](#)

Instructor

Abigail Anderson

Course Dates

06/01/2020 - 08/31/2020

Course Times

MWF 9:00 AM - 9:50 AM @ Franklin Hall, Room 202 (Lecture)

Location

Online

Registration Status

Registered

Current Grade

94.50%

Credit

4.00

Last Login Date

June 7, 2020 7:37 AM

Predictive Models

- **Course Completion Model:** Historical course section registration records are analyzed to produce a predicted probability that a registered course will complete and result in a passing grade for a specific student.
- **Term Persistence Model:** Historical registration records are analyzed to produce a predicted probability that a registered term will complete and result in the registration for the next term.
- Risk for both models is assigned at time of registration and re-evaluated daily.

Best Practices for Aviso Predict

- Is based on multiple data points
- Identifies at-risk student populations for prioritized outreach
- Provides actionable data to front-line staff/faculty as they have specific data that indicates why a student may struggle or be successful in a course
- More impactful with recommendations and referrals
- Is NOT a silver bullet
- High risk does NOT mean – we don't help a student – it means – the student's collective characteristics/data points make that student someone who COULD be at a higher risk

Transcript

[Profile](#) [Activity](#) [Alerts](#) [Notes](#) [Tasks](#) [Surveys](#) [Meetings](#) [Courses](#) [Transcript](#) [Test Scores](#) [Finances](#) [Applications](#) [Docs](#) [Programs](#)

Cumulative Gpa

2.9372



Cumulative Gpa Credits

43.00




Course	Name	Midterm	Final	Credits
2020 Summer Semester				6.00
BUS1150A 01	Statistics Abigail Anderson	B+		3.00
MGT2500A 01	Entrepreneurship and Small Business Joan Faculty			3.00
2019 Fall Semester				9.00
ACC203 02	Principles of Accounting I Abigail Anderson	B	B+	3.00
BAM201 01	Business Communications Abigail Anderson	B+	A-	3.00
ECO222 03	Macroeconomics Abigail Anderson	A	A	3.00

Test Scores

[Notes](#) [Tasks](#) [Surveys](#) [Meetings](#) [Courses](#) [Transcript](#) [Test Scores](#) [Finances](#) [Applications](#) [Docs](#) [Programs](#)

Subtest	Test Date
Composite score for ACT test.	February 3, 2014
English test for ACT.	February 3, 2014
Math test for ACT.	February 3, 2014
Reading test for ACT test.	February 3, 2014
Science test for ACT test.	February 3, 2014
Score for the Tech skills test.	February 5, 2014

Alerts Tab





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Types Reasons People Status date from date to


 **Staff Initiated Alert - Referral to Financial Aid** Closed

Wed, 7/15/20, 5:27 PM 
Student lost her job during COVID. Can you reach out with CARES act funding information?
[Comment](#)


 **Joan Faculty** Wed 7/15/2020 5:38 PM


Open → Closed

We discussed options available.
[Comment](#)

 **Joan Faculty** Wed 7/15/2020 5:27 PM

Alert for Olivia Student created by Joan Faculty
[Comment](#)

 **Staff Initiated Alert - Referral to Financial Aid** Open

Tue, 7/14/20, 11:11 AM 
Olivia lost her job during COVID crisis. Is there CARES act funding left?
-

Early Alerts

- Aviso explores the data of an institution, looking for student challenges and provides insight into students that require your attention in addition we have staff-initiated early alerts as well.
- Automatic alerts (with a few exceptions) provide students a notification through their institutional email and on their Aviso Student Profile. Faculty and staff (depending on their personal settings) will receive notification for automatic alerts on their caseload in a daily digest email.
- Staff-initiated alerts go to students and appear for faculty/staff on the student profile, depending on permissions. In addition, the student's success team and the coordinator for each alert type receive notification in their institutional email and on their dashboard.

Automated Early Alerts

Grade Alerts

This alert is sent to all students in which the current grade is a 70 or below.

Instructors should ensure that grades are updated in Moodle by 11 p.m. the day prior to the grade alert date.

2021 Fall Semester Grade Alert Dates:

- September 23, 2021
- October 11, 2021
- November 15, 2021

Achievement Alerts

This alert is sent to all students in which the current grade is an 80 or above.

Instructors should ensure that grades are updated in Moodle by 11 p.m. the day prior to the achievement alert date.

2021 Fall Semester Achievement Alert Dates:

- October 5, 2021
- November 22, 2021

Attendance Alerts

Instructors should ensure that the attendance status of each student is marked at least once per week. An attendance alert will be automatically distributed to a student for every two absences they accumulate in a class.

Staff-Initiated Early Alerts

- Faculty/Staff-Initiated Alerts can be sent at ANY time if there is concern for the student and you feel other staff/advisors should be aware and/or there is a need to have others assist with the intervention of the student.
- Students do not receive these notifications.
- Alerts can be reviewed and additional outreach can be made to the student.
- When the alert is closed and a note added, a feedback mechanism is also in place so that the person who made the initial alert can be notified of the resolution.

Early Alert Coordinators

Academic Coaching or Tutoring Referral	Bruce Hollar, Stephanie Darnell, Martin Joines
Academic Concern (lack of participation, danger of course failure)	Martin Joines, Stephanie Darnell, Bruce Hollar
Career Counseling/Employability Services	Stephanie Darnell, Lynda Black, Michael Roope
Community Resources/ Emergency Resources	Stephanie Darnell, Michael Roope, Deborah Furr
Counseling: Behavior Problems in Class	Stephanie Darnell, Michael Roope, Lynda Black
Counseling: Considering Full Withdrawal	Stephanie Darnell, Michael Roope, Lynda Black
Counseling: Personal Problems	Stephanie Darnell, Michael Roope, Lynda Black
Counseling: Poor Hygiene	Stephanie Darnell, Michael Roope, Lynda Black

Notes



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Academic Plan

Profile Activity Alerts **Notes** Tasks Surveys Meetings Courses Transcript Test Scores Finances Applications Docs Programs

Note Types ▾

People ▾

date from

date to



Academic Advising, Message

Mon, 7/20/20, 2:20 PM Financial Aid

Academic Advising

Message

Hello Olivia,

At Central Piedmont Community College, we are dedicated to your future success as a student. In fact, we are rated amongst the highest of all institutions in the state of Texas for engagement. Engagement matters, and we are here to help you get enrolled for Fall term. In the next week, I will be reaching out to review any plans to enroll this Fall, and what is required as part of the enrollment process.

Together we will be successful!

-Brent

Comment

Edit

Delete



Financial Aid Mon at 2:20 PM

Financial Aid created a note

Comment

Notes

Add Note

Note Type(s) *

× Academic Advising

× Meeting

× ▼

Font Sizes ▼

B

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☷ ▼

🔗

☰

☷

☷

Save

Cancel

Note Types at Wilkes

Academic Standing

Academic Support

Counseling

Disability Services

Faculty Conversation

Financial Aid

General

Notes from Colleague

Past Career Coaching Session

Previous Advising Session

Resource Connections

Special Credit

Tutoring

Advisor: Academic Assignment Discussion

Advisor: Academic Course Selection

Advisor: Academic Performance Discussion

Advisor: Academic Plan Creation

Advisor: Academic Plan Modification

Advisor: Career Advising

Advisor: Check In Meeting

Advisor: College and Community Resource Referral

Advisor: Financial Aid

Advisor: Health Science MAR Review

Advisor: Login Assistance

Advisor: Moodle Assistance

Advisor: Other (Explanation in Notes)

Advisor: Soft Skill Development

Advisor: Time Management

Advisor: WCC Program of Study Information


Advisor: Withdrawal Question

Best Practices for Notes

- Keep current on updating student contact notes - letting time pass can mean a loss of important details.
- Narrative notes are helpful and readable, but concise, bulleted statements/summaries are also very effective, and often make it easier to scan the notes in preparing for an appointment.
- Referrals and student action items are key pieces of information to note.
- The content of notes amongst roles and departments will be different, but the concerns and the standards for privacy, sharing and confidentiality are the same. Stay current on, and abide by FERPA.
- Consult with supervisors and colleagues when there is a question about what information to include in a contact note or summary.

Meetings

[Message](#) [Note](#) [Unfollow](#) [Alert](#) [Excused Absence](#) [Share Resource](#)




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[New Meeting](#)




30 Minute - Face-to-Face with Brent Advisor
Sat, 8/01/20, 10:00 AM – 10:30 AM
FYE & Student Services Support Lab - Central High Building - Room 110 - Main Campus
[Edit](#) [Cancel](#)

Scheduled




30 Minute - Phone Call with Brent Advisor
Fri, 7/17/20, 9:00 AM – 9:30 AM
[Edit](#)

Cancelled



30 Minute - Face-to-Face with Brent Advisor
Fri, 7/17/20, 9:00 AM – 9:30 AM
FYE & Student Services Support Lab - Central High Building - Room 110 - Main Campus
[Edit](#) [Cancel](#)

Completed



60 Minute - Face-to-Face with Brent Advisor
Thu, 7/16/20, 2:00 PM – 3:00 PM
FYE & Student Services Support Lab - Central High Building - Room 110 - Main Campus
[Edit](#) [Cancel](#)

Cancelled

[Show all](#)

7:36 AM

AVISO
RETENTION

Meetings



Scheduling meeting for Olivia Student

Choose a location

Online



i There is nobody available for scheduled meetings at the selected location.

What would the student like to discuss?

Academic Planning

Advising

Career Services

Completing the FAFSA

Course Selection

Degree Selection

Financial Aid

Test Score & Transcript Review

Tutoring Assistance

Other Notes

Next >

Documents



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Choose Files



Name	Added By	Date Added	Shared
Management & Leadership Curriculum Guide.pdf	Brent Advisor	7/9/2020, 6:47 PM	<input checked="" type="checkbox"/>

Resource Guide

Resource Guide

Academic Support

4 Resources

Academic Support Center

4 Resources

Career Resources

3 Resources

Counseling Resources

7 Resources

Emergency Resources

1 Resource

Financial Resources

2 Resources

Student Resources

9 Resources

Messaging

- Select who you would like to send the message to: an individual, your caseload, a list of IDs or multiple different ways from the dropdown menu
- If you choose to send a message selected by Tags, Programs, or Degrees, you will be asked to provide the selected information.
- You can also save a note from sending a message.

The screenshot shows a 'New Message' form with two tabs: 'Email' and 'Text Message'. The 'To' field is open, displaying a dropdown menu. The menu has a header 'My Caseload' and a list of options: 'Selected Recipients' (highlighted in blue), 'All Students On My Roster', 'All Students On My Caseload', 'Students On My Caseload with Selected Tags', 'Students On My Caseload with Selected Programs', and 'Students On My Caseload with Selected Degrees'. To the left of the dropdown, there are labels for 'Recipient', 'Star', 'From', and 'Bre'.

Messaging

✉ Send 📎 Attach 📄 Save as Template ✕ Cancel

New Message

Email [Text Message](#)

To Selected Recipients

Recipients

Start typing to select recipients

From

Brent Advisor - mukul.soundarajan@avisocoaching.onmicrosoft.com

☒ Institutional Email ☐ Personal Email ?

Template

Select a message template (Optional) ...

Subject *

Insert

Insert ☺ **B** *I* U ☰ ☷ 🔗 ☰ ☷ ☷

Scheduled Messaging

[Save](#) [Attach](#) [Cancel](#)

New Scheduled Message

Name *

Name your scheduled message

Recurring Message

One-Time Message

Schedule

Run every

Days

days at

12

:

00

A.M.

Next Execution Date *

☐ Active

Email

Text Message

To

Please select a filter. Recipients will change based upon the existing filter at the time the message is sent

From

Brent Advisor - mukul.soundarajan@avisocoaching.onmicrosoft.com

☒ Institutional Email

☐ Personal Email

?

Template

Select a message template (Optional) ...

Subject *

Show all

Advanced Searching/Saved Filters

Temporary Filter

Scope

☐ Caseload

☒ Everyone

☐ Search Followers Only

Campus

Select...

Course Risk Levels

Select...

Persistence Risk Levels

Select...

Alerts

☐ Has Open Alerts

Tags

Select...

Degrees

Select...

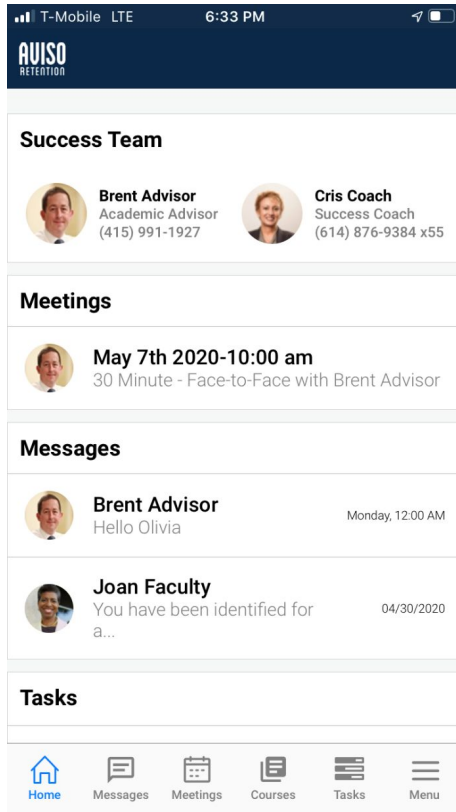
Courses

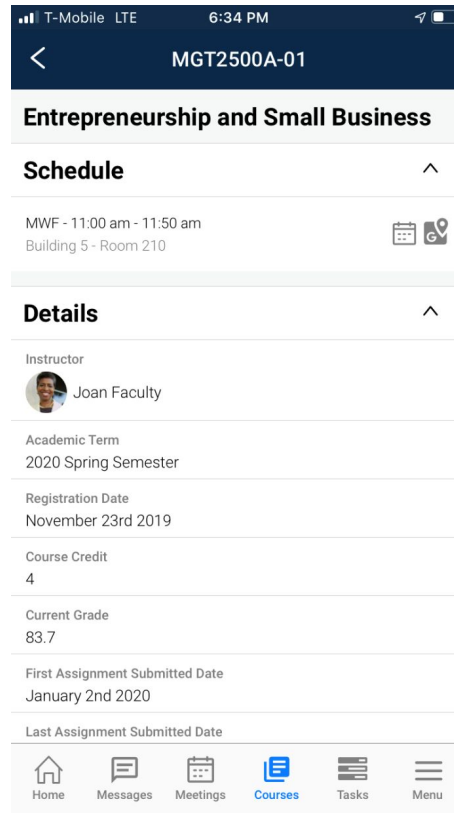
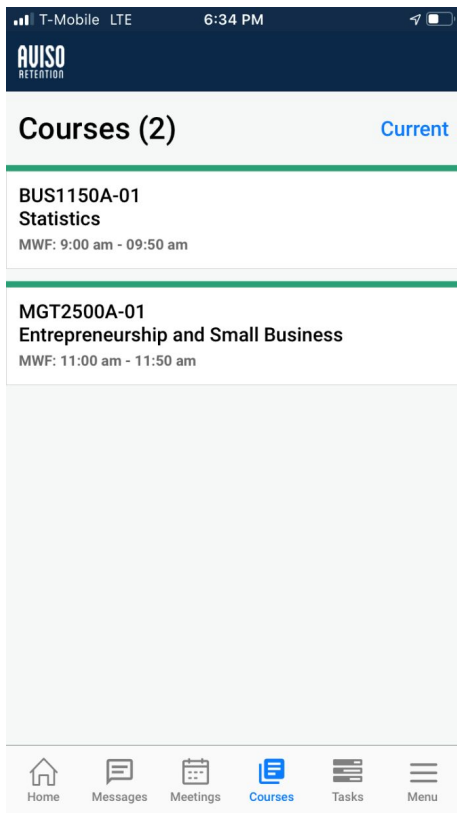
Select...

Only show students that have registrations in the selected courses where the course section is current.

Personalizing Your Settings

- Go into settings, choose what to be notified about, and set up meeting scheduler
- Edit your dashboard by adding widgets and your new custom reports









Aviso Faculty/Staff Resources

[About](#)

[Frequently Asked Questions](#)

[Tutorials](#)

Why Aviso?

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- Aviso will help faculty and staff get accurate holistic information in one place, so students don't have to retell their stories.
- Aviso will help us proactively connect with students.

[Aviso Automated Alerts](#)

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QUESTIONS?

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Aviso Retention



www.avisoretention.com